[ProjID]   [ProjectName]

CAD Project Information

General Project and Contact Information

General Project Information	
Primary State Route:	
Date of Archive/hand-off:	
	From: **To:**
Mile Post Limits:	
Project Units:	
Project Description/Scope:	

Design/Construction Team Information	
Organization Number:	
Design Team Leader/Chief Inspector Name:	
Primary Drafter Name:	
Contact Number:	

Location of Supporting Files

Supporting files should be backed up on CD and/or a network resource accessible by the customer and CAE support.

CD or DVD Location and Label:		OR	Network Path to Project :	

Project Sub-folder:	File Name:	Description:

[ProjID]   [ProjectName]

Date	Journal Entry	Entered By

CAD Project Journal

Reference Files

Project Level Custom Resources

These custom project files are stored in the **CAD_Rsc** folder.

Cell Library (*.cel):		
	Cell Name	**Description**

Linestyle Resource File (*.rsc):		
	Linestyle Name	**Description**

DGN Library (*.dgnlib):			
	Filter Name	**Description**	**Levels**

	Custom Level Name	**Description**	**Level Number**

Tables and Plotting:			
	Name	**FileType**	**Description**
		Color Table (*.tbl)	
		Pen Table (*.tbl)	
		Plot Configuration (*plt,*.pltcfg)	

Other:		
	Name	**Description**

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Base Plan File Documentation

Milestone	Milestone
Effective Date of Milestone	Date

FILE NAME (*.dgn)	GENERAL		Drawing/ Annotation Scale	Units of Measure	Units of Resolution	Datum (SPC, PD, Assumed)	Combined Factor (CF)
	Description						

RASTER REFEERENCES

File Name	Path	Description	World File Available (same path)	Rotation	Lower Left Coordinate (X,Y)	Upper Right Coordinate (X,Y)

DGN REFEERENCES

File Name	Path	Description	Rot.	Scale	Logical Name	Nest Depth	Method

CUSTOM FILTERS

Name	Custom Filter Levels

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[ProjID]   *[ProjectName]*

Milestone	*Milestone*
Effective Date of Milestone	*Date*

General

File Name		Plan Types in File	Sheet File Levels

Sheet Saved Views

Name		Description	Levels						

Reference Information

Sheet Location	SH Ref No	References	Path	Logical Name	Scale	Rot.	Nest Depth	Saved View	Filter

Custom Filters

Filter Name		Levels

[ProjID]　　　　[ProjectName]

Milestone | Milestone
Effective Date of Milestone | Date

FILE NAME (*.dgn)	GENERAL		REFEERENCES									LEVEL FILTERS	
	SH Ref No	Plan Type	File Name	Path	Logical Name	Scale	Rot.	Nest Depth	Saved View	Description		Name	Filter Levels (if not standard WSDOT filter)